



## Sydney Studio Hire

# Terms and Conditions

Please read the following terms and conditions for studio hire at C.I.Studios Sydney.

C.I. Studios Sydney PTY LTD takes no responsibility for the damage, injury or loss of any person, property or equipment (including damage or loss during transit.) Whilst C.I Studios Sydney PTY LTD will take all care in supervising the studios, clients leaving property, props or equipment on the premises at any time must do so at their own risk and ensure their insurance policy covers them accordingly. In the interest of security all exterior and interior doors must be kept locked at all times. The hirer (or the hirers representatives) is responsible for all damage or loss of any studio equipment and surrounds and must inform the studio manager immediately if damage or loss occurs. In the event of any such damage or loss C.I Studios Sydney PTY LTD has the right to charge the client accordingly. The hirer (or hirers representatives) must ensure that the studio space is left in an "as found condition. (Walls and cyc's must be returned to white and repaired of any damage). Should the studio require additional cleaning, repair or repainting additional costs will be incurred.

All painting in studios must be done with the utmost care.

C.I. Studios hours of operation are from 8.30am to 5.30pm. All day studio hire is for 9 hours commencing at 8.30am. Half day studio hire is for 4 hours and must start or finish at 1pm. Early start (before 8.30am) incurs a \$50 charge and extended hours (after 5.30pm) incurs a \$75/hour or part hour charge. Prior warning must be given if you intend to start early or extend your hours. Build, break and test can be arranged. Saturday rate is calculated at time and a half normal day rate and Sunday rate calculated at double the normal day rate. There is no half day hire available on weekends. There is a \$50 levy for the usage of 3-phase power.

All deliveries to C.I. Studios must have the letter or number of the studio hired plus the contact name and contact number clearly marked on them. If any props, equipment or furniture is to be left at the studios for pick up, the relevant courier pick up form must be completed and returned to the Studio Manager.

Please make those using the studios aware of the terms and conditions.

Thank you for your cooperation.